

Guidelines for making an application for the Commissioners' Opinion or Advice

An application for the Board's Opinion or Advice is made under Section 21 of the Charities Act, 1961 and is made by the Trustee or Executor by way of Statutory Declaration which should contain the following averments:-

1. The nature of the Trust (Origin and Aim of the Charity).
2. The difficulties which arise in the application or administration of the charitable *donation*, devise or bequest.
3. Particulars of the steps taken to ascertain the **donor**/testator's intentions i.e. any relationship which the **donor**/deceased may have had with the Charity or Charities.
4. A proposal from the Executor/Trustee as to how the matter may be resolved.

When replying please furnish a copy of the Will and Grant of Probate *or the Deed or Instrument establishing the charitable trust.*

Trustees acting in accordance with the Commissioners Order will be deemed to have acted in accordance with the Trusts.

Photocopies of documents submitted with applications will not be returned when the application has been processed unless a specific request to return them is received.

It should be understood that the Commissioners will not deal with incomplete applications.